



Ranjith Venkatesh | Speaker Shine
Speechcrafting – Keynote Speaker, Moderator, Speech coach

Speaker Shine Series – Evaluate Workshop

Workshop Name

Speaker Shine Series: The Art of Effective Evaluation

Objectives

Ranjith Venkatesh (European speaking champion) developed the Speaker Shine Series with over 20 years of speaking experience focusing on Impromptu, Evaluation, Speaking and Moderation skills. Ranjith wants to find the Speaker in every Person and help them Shine.

This workshop aims to empower participants to:

- Understand the core principles of constructive evaluation in public speaking.
- Develop keen listening and effective note-taking skills for evaluations.
- Learn and apply a structured feedback model ("What was good? and Why?" and "What can be improved? and How?").
- Gain confidence in delivering impactful evaluations that help speakers shine.
- Practice evaluation techniques in a supportive environment.

Target Groups

- Aspiring public speakers who want to enhance their ability to give and receive feedback.
- Professionals and individuals interested in developing their active listening and constructive feedback capabilities.
- Anyone looking to foster a growth mindset through effective communication.



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Highlights (2 Hours)

Introduction to Evaluation Philosophy (15 min):

- The "Why" of evaluation: Making the speaker shine.
- Understanding the evaluator's role (it's about the speaker, not the evaluator).
- Brief overview of the "Could or Should" mindset in feedback.

Active Listening & Note-taking Techniques (45 min):

- Interactive exercises to sharpen listening skills.
- Practical tips and strategies for efficient note-taking during speeches.
- Discussion on what to listen for (message, structure, delivery, etc.).

The Structured Feedback Model (45 min):

- Deep dive into the "What was good? and Why?" and "What can be improved? and How?" framework.
- Examples of effective and ineffective feedback.
- Group activity: Analyzing speech excerpts and formulating feedback using the model.

Delivering Impactful Evaluations & Q&A (30 min):

- Tips for confident and encouraging delivery.
- Discussion on adapting feedback to different speakers and contexts.
- Open forum for questions and sharing insights.

Wrap-up & Next Steps (5 min):

- Summary of key takeaways.
- Encouragement for continued practice.



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Organizer

Moss and Lichens UG (haftungsbeschränkt)

Lahntalstrasse 35

80995 Munich

Germany

Moderator



Ranjith Venkatesh

Methods

- Interactive lectures and discussions
- Practical listening exercises
- Group activities and collaborative feedback sessions
- Analysis of speech examples
- Q&A and open forum discussions
- Use of a proven evaluation template (like the one designed by Mel Kelly, as referenced in the presentation)



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Workshop Location

Postillonstrasse 18 (Entrance close to Dantebad swimming pool)

80647 Munich

Germany

Public transport:

- Tram stop: Borstei (300m)
- U-Bahn Underground Train stop: Westfriedhof (450m)

Contact

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